To the Information Centre of the Ministry of the Interior

_____
name(s)

_____
surname

_____
(former names and surnames)

☐☐☐☐☐☐ - ☐☐☐☐☐

(ID personal number (if existing))

☐☐ . ☐☐ . ☐☐☐☐

(Date of birth (dd/mm/yyyy))

_____
(permanent address)

Phone _____

R E Q U E S T

According to the Articles 16,19 of the Law of Criminal Records, please issue the certificate _____ language about my *(check the necessary)*
(in Latvian, Russian, English)

☐ criminal convictions;

☐ administrative offences

on the territory of the Republic of Latvia from *(check the necessary)*:

☐ Criminal records actual data base
(it is possible to receive a certificate about : (1) brought criminal cases;(2)convictions, which are not extinguished;(3)convictions, which apply to administrative offence cases, if less than one year has passed from the time served);

☐ Criminal records archive data base
(it is possible to receive a certificate about:(1)dismissed criminal cases; (2)convictions, which are extinguished; (3) convictions, which applied to administrative offence cases, if more than one year has passed from the time served).

The certificate is required _____
(indicate the purpose)

_____ for submission _____
(indicate the institution, state)

Enclosure: **- copy of passport data page;**
- confirmation of payment of state fee.

My name and surname in preferable transliteration *(to indicate if the certificate will be issued in another language)*:

_____

____ _____, 20_____ _____ _____
(signature) *(signature decoding)*